

January 12, 2021  
Town of Batavia

**TOWN HALL, COURT AND TOWN HIGHWAY FACILITY WILL REMAIN  
CLOSED TO THE PUBLIC**

- **Dog license Renewals and Water/Wastewater payments may be made online, by mail or by use of the Town Hall drop box.**
- **Building Permit Applications, Assessment Documents or other department document communication may be emailed, mailed or by use of the Town Hall drop box**

**TOWN CLERKS OFFICE DRIVE-UP SERVICE WINDOW WILL BE OPEN  
FOR TRANSACTIONS FROM 8:30 A.M. to 4:30 P.M. Monday through Friday**

**COMMUNICATION WITH TOWN OF BATAVIA DEPARTMENT OFFICIALS  
WILL BE AVAILABLE BY EMAIL OR PHONE:**

**ASSESSMENT:** Rhonda Saulsbury  
[rsaulsbury@townofbatavia.com](mailto:rsaulsbury@townofbatavia.com)  
343-1729, ext 207

**BUILDING/ZONING:** Daniel Lang  
[dlang@townofbatavia.com](mailto:dlang@townofbatavia.com)  
343-1729, ext 222  
Bruce Gerould  
[bgerould@townofbatavia.com](mailto:bgerould@townofbatavia.com)  
343-1729, ext 208  
Matthew Mahaney  
[mmahaney@townofbatavia.com](mailto:mmahaney@townofbatavia.com)  
343-1729, ext 238

**COURT:** Court Clerk  
[court@townofbatavia.com](mailto:court@townofbatavia.com)  
343-1729, ext 216

**ENGINEERING:** Steven Mountain  
[smountain@townofbatavia.com](mailto:smountain@townofbatavia.com)  
343-1729, ext 220

**HIGHWAY:** Tom Lichtenthal  
[tlichtenthal@townofbatavia.com](mailto:tlichtenthal@townofbatavia.com)  
343-1729, ext 218

**SUPERVISOR:** Gregory Post

[supervisor@townofbatavia.com](mailto:supervisor@townofbatavia.com)  
343-1729, ext 200

**TOWN CLERK:**

**Teressa Morasco**  
[tmorasco@townofbatavia.com](mailto:tmorasco@townofbatavia.com)  
343-1729, ext 203

**WATER/WASTEWATER:**

**Sandra Baubie**  
[sbaubie@townofbatavia.com](mailto:sbaubie@townofbatavia.com)  
343-1729, ext 204

**THE TOWN OF BATAVIA BOARD MEETINGS WILL CONTINUE TO BE VIA  
VIDEO/TELECONFERENCING**