

**DECEMBER 4, 2019
SPECIAL TOWN BOARD MEETING**

Town Hall

6:00 P.M.

Greg Post, Supervisor led the pledge to the flag.

Roll Call

Present: Supervisor Post
Deputy Supervisor Underhill
Councilwoman White
Councilwoman Michalak
Councilman Zambito

Others

Present: Town Clerk Morasco
Kathy Jasinski, Planning Board Chair

The Supervisor called the meeting to order at 6:25 P.M.

RESOLUTION NO. 183:

Councilwoman White offered the following:

AUTHORIZING THE HIRING OF PART-TIME CLERK TYPIST

WHEREAS, with the increase in Town of Batavia court cases and the 2020 Discover and Bail Reform legislation the Town Court requested assistance of a part-time Clerk-Typist; and

WHEREAS, the Town solicited for applicants. Six (6) applications were received and reviewed for this position; and

WHEREAS, Rachael Ohlson, satisfies the requirements and qualifications of the position of part-time Clerk Typist.

NOW, THEREFORE BE IT

RESOLVED, that the Batavia Town Board hereby authorizes the hiring of Rachael Ohlson as a part-time Clerk-Typist for the Court at a rate of \$16.00 per hour with a start date on or after December 5, 2019; and be it

FURTHER RESOLVED, as per the Town of Batavia policy, Ms. Ohlson is subject to a physical, background and driver's license check and drug and alcohol testing; and be it

FURTHER RESOLVED, the expenditure will be appropriated from line item A1110.107; and be it

FURTHER RESOLVED, there is a six-month probationary period for this position, at which time an evaluation of performance will be accessed for an increase in pay or dismissal of duties.

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Second by: Councilman Zambito

Ayes: Post, Zambito, White, Underhill, Michalak

APPROVED by unanimous vote (5-0)

ADJOURNMENT:

Motion Councilwoman White, second Deputy Supervisor Underhill to adjourn the Special Town Board Meeting at 6:27 P.M.

Ayes: White, Underhill, Michalak, Zambito, Post

MOTION CARRIED by unanimous vote (5-0)

Respectfully submitted,

Teresa M. Morasco
Town Clerk