

AGENDA
ORGANIZATIONAL MEETING
JANUARY 8, 2020
7:00 P.M.

A. Calling the Meeting to Order:

1. Pledge to the Flag

2. Roll Call

3. Supervisor's Appointments:

Deputy Supervisor-Daniel Underhill

Secretary to the Supervisor Hiedi Librock

Historian-Berneda Scoins

4. Supervisor's Committee Appointments:

Audit: Deputy Supervisor Underhill, Councilwoman White, Councilwoman Michalak, Councilman Zambito

Highway: Deputy Supervisor Underhill, Supervisor Post, Highway Superintendent Lichtenthal

Water/Sewer: Deputy Supervisor Underhill, Town Engineer Steve Mountain, Supervisor Post

Buildings & Grounds: Councilwoman White, Highway Superintendent Lichtenthal, Supervisor Post, Town Engineer Steve Mountain

Parks & Recreation: Councilman Zambito, Councilwoman Michalak, Town Engineer Steve Mountain, and Assistant Engineer/Highway Superintendent Tom Lichtenthal

Video: Councilwoman Michalak

Fire: Deputy Supervisor Underhill, Supervisor Post

Court: Deputy Supervisor Underhill, Councilman Zambito

Housing Initiatives: Councilwoman Michalak

IT/Records Management: Supervisor Post, Deputy Supervisor Underhill, Town Clerk Morasco, Town Engineer Steven Mountain

Planning Board: Councilwoman White

B. Town Clerk reads Association of Town Training School and Annual Meeting Information

C. Resolutions:

1. General Organizational Resolution

2. Adoption of Salaries for 2020

3. Resolution Establishing Workday for Elected & Appointed Officials

4. Establishing Rules of Procedure of the Batavia Town Board for 2020

5. Policy Concerning Public Participation at Town Board Meetings

6. Designation of Official Depository

7. Approval of Official Undertaking of Municipal Officials

8. Authorization of Petty Cash

9. Authorization for the Supervisor to Pay Certain Claims Prior to Audit

10. Agreement for the Expenditure of Highway Moneys

11. Applications for Appointments in the Town of Batavia

12. Payroll Schedule for 2020

13. Authorizing Consulting Services Authorizing
14. Video Taping
15. Establish Holiday Schedule for 2020
16. Appointment to the Planning Board – Paul McCullough
17. Appointment to the Planning Board to Fill Unexpired Term – Jonatan Long
18. Appointment to the Planning Board – Alternate Member Steven Tanner
19. Appointment to the Planning Board – Alternate Member Brooks Hawley
20. Appointment to the Zoning Board of Appeals
21. Appointment to the Zoning Board of Appeals- Alternate Member Jennifer Zambito
22. Appointment of Attorney for the Town
23. Appointment of Prosecutor for the Town
24. Appointment of Town Engineer
25. Investment Policy- Reviewed
26. Procurement Policy- Reviewed
27. Fair Housing Policy- Reviewed

C. Adjournment