

Gregory H. Post, Supervisor  
Daniel G. Underhill, Deputy Supervisor  
Patti Michalak, Councilwoman  
Sharon White, Councilwoman  
Chad Zambito, Councilman



Teresa M. Morasco, Town Clerk  
Thomas Lichtenthal, Highway. Supt.  
Michael Cleveland, Town Justice  
Thomas Williams, Town Justice

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3833 West Main Street Road Batavia, New York 14020-9402  
Phone: (585) 343-1729 Fax: (585) 343-8461 TDD: 1-800-662-1220 www.townofbatavia.com

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### **Building Permits:**

Building Permits are valid for one year from issuance date. If the permit expires an extension for the permit shall be applied for. Only two such extensions shall be permitted.

Note: Any actual costs incurred by the Town for the application of a subject permit which exceeds the permit fee schedule outlined here will be charged to the applicant and must be paid in full prior to the issuance of the Certificate of Occupancy or upon withdrawal of the subject property.

At the discretion of the Town, projects requiring substantial reviews, i.e. attorney, engineering, etc., would be required to provide a deposit in the amount to be determined.

### **Residential Structures:**

- Area up to 1,200 square feet \$350.00
- Area 1,201 to 2,000 square feet \$450.00
- Area greater than 2,000 square feet .50 cents per sq. ft.

### **Residential Alterations, Additions, Garage, Porch, Decks and Carports**

- Area up to 325 square feet \$150.00
- Area in excess of 325square feet...additional .50 cents per sq. ft.

**Note:** Floor area shall include all floors as well as an accessory garage.

### **Accessory Structures, Storage Buildings, Etc.**

- Area up to 500 square feet \$50.00
  - Area in excess of 500 square feet...additional .10 cents per sq. ft.
- Maximum of \$250.00**

### **Miscellaneous**

- Fence \$50.00

This institution is an equal opportunity provider, and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found on-line at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-0992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter by mail to US Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, DC 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

▪ Swimming Pool	\$50.00
▪ Hot Tub and Spa	\$50.00
▪ Wood Stove, Furnace, Fireplace	\$50.00
▪ Demolition Permit	\$100.00
▪ Install Mobile Home	\$100.00
▪ Barns and Agriculture Buildings	\$50.00
▪ Home Occupation	\$200.00
▪ Install Mobile Home in park	\$100.00
▪ Ponds	\$100.00
▪ Generator	\$50.00
▪ Storage Tank Install or Removal	\$100.00

**Note:** No permit is required if pool can contain no more than 24 inches of water. No permit is required for a spa or a hot tub with a safety cover complies with ASTM F 1346 and as listed in section AG107.

**Commercial New Construction and Alterations**

▪ Area up to 1000 square feet	\$500.00
▪ Area in excess of 1000 square feet	.50 cents per sq. ft.
▪ Administrative Site Plan Review Fee	\$350.00

<b>Building Permit Extension Residential Fee.....</b>	<b>\$200.00</b>
<b>Building Permit Extension Commercial Fee.....</b>	<b>\$500.00</b>

**Signs**

▪ New Sign	\$150.00
▪ Replacement Sign	\$50.00

**Zoning, Property Maintenance and Planning Fees**

▪ Appeals for Area or Use Variance	\$150.00
▪ Appeals for Property Maintenance	\$300.00
▪ Site Plan Review	\$200.00
▪ Minor Subdivision	\$200.00
▪ Special Use Permits	\$100.00
▪ Subdivision	\$400.00

**In the event that work requiring a permit is commenced prior to filling and issuance of the permit, the fee for the permit shall be double the regular rate. This shall be in addition to any other penalty provided under the applicable laws.**

**Note: All fees listed above include all inspections involved in the project the permit was issued for.**

**Note: See Water and Wastewater Fee Schedule for other fees relating to construction costs**

**Note: See Ancillary Permit Fee Schedule for other fees (driveway permit, highway permit and fill permit)**