

**JANUARY 17, 2018
REGULAR TOWN BOARD MEETING**

Town Hall

7:00 P.M.

Greg Post, Supervisor led the pledge to the flag.

Roll Call

Present: Supervisor Post
Deputy Supervisor Underhill
Councilwoman White
Councilwoman Michalak
Councilman Zambito

Others

Present: Town Clerk Morasco

The Supervisor called the meeting to order at 7:02 P.M.

December 20, 2017 Public Hearing-Town of Batavia Fire Contract: Motion Councilman Zambito, second Councilwoman White to approve the minutes as written.

Ayes: Zambito, White, Underhill, Michalak, Post

MOTION CARRIED by unanimous vote (5-0)

December 20, 2017 Regular Town Board Meeting: Motion Councilwoman White, second Councilwoman Michalak to approve the minutes as written.

Ayes: White, Michalak, Zambito, Underhill, Post

MOTION CARRIED by unanimous vote (5-0)

December 28, 2017 Special Town Board Meeting: Motion Councilwoman White, second Councilwoman Michalak to approve the minutes as written.

Ayes: Underhill, Zambito, White, Michalak, Post

MOTION CARRIED by unanimous vote (5-0)

January 3, 2018 Public Hearing – Time Warner Northeast Cable LLC Franchise Renewal

January 3, 2018 Organizational Meeting, and January 3, 2018 Special Town Board Meeting:

Motion Deputy Supervisor Underhill, second Councilwoman Michalak to approve the minutes as written.

Ayes: Underhill, Michalak, Zambito, White, Post

MOTION CARRIED by unanimous vote (5-0)

RESOLUTION NO. 31:

Councilwoman White offered the following:

**AMENDING INCIDENT COMMAND SYSTEM
ORGANIZATIONAL CHART CONTACT LIST
EMERGENCY PREPAREDNESS PLAN**

WHEREAS, the Town of Batavia has an Emergency Preparedness Plan in place;

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WHEREAS, the Incident Command System Organizational Chart Contact List of personnel names and phone numbers has been amended (attached).

NOW, THEREFORE, BE IT

RESOLVED, the Batavia Town Board hereby adopts the Incident Command System Organizational Chart Contact List as amended; and be it

FURTHER RESOLVED, the Batavia Town Board hereby directs that the amended Incident Command System Organizational Chart Contact List be sent to all parties named on the Organizational Chart, along with the Emergency Preparedness Plan.

Second by: Deputy Supervisor Underhill
Ayes: White, Underhill, Michalak, Zambito, Post
APPROVED by unanimous vote (5-0)

**TOWN OF BATAVIA
INCIDENT COMMAND SYSTEM
ORGANIZATIONAL CHART CONTACT LIST**

TOWN BOARD

	<u>HOME#</u>	<u>BUSINESS#</u>	<u>CELL#</u>
Gregory H. Post, Supervisor	343-2088	343-1729	716-474-3216
Daniel Underhill, Deputy Supervisor	344-3026	343-1729	585-356-5646
Sharon White	356-5306		585-356-5306
Chad Zambito	409-3558	343-1729	585-409-3558
Patti Michalak	343-7874	343-1729	585-813-8403

TOWN ATTORNEY

Andrew Meier	716-638-7026
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OPERATIONS SECTION COORDINATOR:

Fire Department-

Dan Coffey, T/Batavia Fire Chief	345-6370	585-414-5920
Scott Garlock, TOBFD President		585-746-1107
Robert Tripp, T/Batavia Deputy Fire Chief		585-356-5848
Donald Newton, Jr., E Pembroke Fire Chief		585-813-4033
Steve Smelski, E Pembroke 1 st Asst Fire Chief		585-356-0984
Charles Chatley, E Pembroke 2nd Asst Fire Chief		585-356-4668

Law Enforcement

Genesee County Sheriff's Department	343-5000
New York State Police	343-2200

Highway Operations

Thomas Lichtenthal, Highway Superintendent	343-1729 ext 218	585-356-7153
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Public Utilities-Water/Wastewater

Steven Mountain, Town Engineer	343-2251	343-1729 ext. 220	585-755-6408
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Emergency Medical Services

United Memorial Center	343-6030
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PLANNING SECTION COORDINATOR:

Highway

Thomas Lichtenthal, Highway Superintendent	343-1729 ext 218	585-356-7153
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Town Engineer/Water&Wastewater

Steve Mountain 343-2251 343-1729 ext. 220 585-755-6408

Code Enforcement/Fire Marshall

Daniel Lang 343-1729 ext 222 585-861-0878

Assessor

Rhonda Saulsbury 343-1729 ext 207 585-297-2472

Local Emergency Services

Genesee County Emergency Management 344-0078

Local Planning Board

Kathy Jasinski, Chairman 762-8239 343-1729

Local Health Department

Genesee County Health Department 344-8506

LOGISTICS SECTION COORDINATOR:

Local Emergency Services

Genesee County Emergency Management 344-0078

Highway Operations

Thomas Lichtenthal, Highway Superintendent 343-1729 ext 218 585-356-7153

HOME# BUSINESS# CELL#

Town Clerk

Teressa M. Morasco 343-1729 ext 203 585-356-7867

FINANCE/ADMINISTRATION SECTION COORDINATOR:

Fiscal Officer

Gregory H. Post, Supervisor 343-2088 343-1729 716-474-3216

Town Accountant

Laura Landers, Freed, Maxick & Battaglia 344-1967

Town Justices

Michael Cleveland 762-4200 343-1729 ext 216 585-813-5319

Thomas Williams 343-2764 343-1729 ext 216 585-300-3612

Town Clerk

Teressa M. Morasco 343-1729 ext 203 585-356-7867

RESOLUTION NO. 32:

Deputy Supervisor Underhill offered the following:

**ANNUAL PROFESSIONAL SERVICES AGREEMENT –
BETWEEN THE TOWN OF BATAVIA AND WENDEL FOR ANNUAL MAINTENANCE OF
THE GEOGRAPHICAL INFORMATIONAL SYSTEM (GIS)**

WHEREAS, Wendel Consulting Services LLC (Wendel), continues with additional GIS services such as program and website additions, additional training and software/hardware support which allows the advancement of the Town’s GIS needs; and

WHEREAS, Wendel has prepared a proposal (attached) as requested by the Town Engineer for the following:

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Task 1 – Annual GIS Web Map Application Hosting \$5,550.00 (lump sum);

and

WHEREAS, the Town Engineer recommends approval of these services to continue the Town’s advancement and fulfillment of its GIS needs as well as providing better service to our shared services partners; and

NOW, THEREFORE, BE IT RESOLVED, the Batavia Town Board hereby authorizes the Supervisor to execute the agreement for services of Wendel Consulting Services, LLC, a copy of which is annexed and made part of the Town Board Minutes, for Annual GIS Web Map Application Hosting at a cost not to exceed five thousand five hundred fifty dollars (\$5,550.00)

Second by: Councilwoman Michalak
Ayes: Underhill, Michalak, Zambito, White, Post
APPROVED by unanimous vote (5-0)

RESOLUTION NO. 33:

Supervisor Post offered the following:

**PROFESSIONAL SERVICES AGREEMENT –
BETWEEN THE TOWN OF BATAVIA AND WENDEL CONSULTING SERVICES
GIS PROPERTY INSPECTOR DEVELOPMENT**

WHEREAS, in 2015 the Town contracted with Wendel Consulting Services LLC (Wendel), to provide an integrated GIS based inspection software solution to assist us with all our inspection operations and documentation; and

WHEREAS, Wendel has prepared a proposal (attached) as requested by the Town Engineer and the Code Enforcement Officer to continue with the hosting, support and training of the GIS Property Inspector Application and will provide the following:

Task 1 – Annual Property Inspector Application Hosting \$4,000 (lump sum)

and

WHEREAS, the Town Engineer and Code Enforcement Officer recommends approval of these services for our internal needs and for providing better service to our shared services partners.

NOW, THEREFORE, BE IT RESOLVED, the Batavia Town Board hereby authorizes the Supervisor to execute the agreement for professional services with Wendel Consulting Services, LLC, a copy of which is annexed and made part of the Town Board Minutes, is hereby approved for the Annual Property Inspector Application Hosting at a cost not to exceed four thousand dollars (\$4,000.00); and be

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it further

RESOLVED, the expenditure will be appropriated from line items A3620.400 (50%), SS1-8120.400, SS2-8120.400 and SW-8340.400.

Second by: Deputy Supervisor Underhill
Ayes: Post, Underhill, Michalak, Zambito, White
APPROVED by unanimous vote (5-0)

RESOLUTION NO. 34:

Councilwoman Michalak offered the following:

TRAINING WORKSHOP

RESOLVED, the Batavia Town Board hereby authorizes the following personnel to attend training workshops:

Kathy Jasinski- Blackcreek Watershed Management Plan Workshop (was) October 30, 2018 at the Stafford Town Hall. There was no cost for this workshop.

Paul Barrett, Keith Wilkinson, Greg Lang and Greg Post- Western New York Water Works Conference February 14, 2018. The cost for the conference is \$25.00 each.

Bruce Gerould- Finger Lakes Building Officials Educational Conference (FLBOA) March 12-14, 2018 at RIT. The cost for the conference is \$390.00. A Town vehicle will be used.

Marcy Crandall and Greg Post- NY Rural Water Association Line Location/Leak Detection Training Session March 14 at the Livingston County Highway Complex. There is no cost for this training.

Steven Mountain- NY AWWA Conference April 10 – April 12, 2017 in Saratoga. The estimated cost for the conference, transportation, meals and lodging is \$1,023.00.

Steven Mountain and Hiedi Librock- CDBG Grant Implementation (was) January 17, 2018. There is no cost for this training

Second by: Councilman Zambito
Ayes: Michalak, Zambito, White, Underhill, Post
APPROVED by unanimous vote (5-0)

RESOLUTION NO. 35:

Councilman Zambito offered the following:

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**NEW STREET LIGHT
CORNER OF BARRETT DRIVE AND NYS ROUTE 5**

WHEREAS, the East Pembroke Fire District requested that a street light be installed at the corner of Barrett Drive and NYS Route 5 to improve lighting and safety at the intersection for fire trucks and personnel entering and exiting the new fire station on Barrett Drive; and

WHEREAS, the Highway Superintendent agrees with the installation of the new street light; and

WHEREAS, the street light will be a new 96 watt LED street light at an annual cost of approximately \$153.33 dollars.

NOW, THEREFORE, BE IT

RESOLVED, the Batavia Town Board hereby authorizes the Highway Superintendent to have installed a new street light at the corner of Barrett Drive and NYS Route 5 at an approximate yearly cost of one hundred and fifty-three dollars and thirty three cents (\$153.33), and be it

FURTHER RESOLVED, the expenditure will be appropriated from line item A5182.400.

Second by: Deputy Supervisor Underhill

Ayes: Zambito, Underhill, Michalak, White, Post

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 36:

Councilwoman White offered the following:

AUTHORIZING BUDGET TRANSFERS FOR 2017

RESOLVED, the Batavia Town Board hereby authorizes the following Budget Transfers:

General Fund:

To:		Amount	From:	
A1110.105	Justice Pers Svc	\$231.00	A1110.106	Justice Pers Svc
A1220.401	supervisor contr	\$547.00	A1220.400	Supervisor Contr
A1110.402	Justice Contr	\$536.00	A1220.400	Supervisor Contr
A1110.402	Justice Contr	\$67.00	A1220.402	Supervisor Contr
A1355.103	Assessor Pers Svc	\$1,347.00	A1355.100	Assessor Pers Svc
A1355.103	Assessor Pers Svc	\$90.00	A1355.400	Assessor Contr
A1420.400	Attorney Contr	\$203.00	A1420.402	Attorney Contr
A1420.403	Attorney Contr	\$4,997.00	A1910.400	Unallocated Ins
A3620.200	Bldg & Safety Equip	\$511.00	A3620.400	Bldg & Safety Contr
A5132.402	Garage Contr	\$111.00	A5132.403	Garage Contr

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A1355.103	Assessor Pers Svc	\$2,801.00	A1355.402	Assessor Contr
A1355.200	Assessor Equip	\$2,250.00	A1355.402	Assessor Contr
A1420.400	Attorney Contr	\$4,795.00	A1355.402	Assessor Contr
A7510.400	Historian Contr	\$1.00	A7510.100	Historian Pers Svc
A7110.401	Parks Contr	\$108.00	A7110.400	Parks Contr
A8010.101	ZBA Pers Svc	\$1.00	A8010.100	ZBA Pers Svc
A8020.401	Planning Board	\$47.00	A8020.400	Planning Board
A8020.405	Planning Board	\$1,898.00	A8020.404	Planning Board
A8120.200	Swr Imp Thru Equip	\$945.00	A8120.400	Swr Imp Contr
A8164.402	Landfill Contr	\$302.00	A8164.102	Landfill Pers Svc
A8165.400	Superfund Contr	\$318.00	A8165.102	Superfund Pers Svc
A8165.402	Superfund Contr	\$2,797.00	A8165.406	Superfund Contr
A8165.403	Superfund Contr	\$1,634.00	A8165.406	Superfund Contr
A8165.404	Superfund Contr	\$1,251.00	A8165.406	Superfund Contr
A9010.800	Retirement	\$23,865.00	A9040.800	Workers Comp
A9010.800	Retirement	\$11,179.00	A9060.800	Workers Comp
A9055.800	Disb Ins	\$2,000.00	A9060.800	Workers Comp
A9030.800	Soc Sec	\$1,793.00	A9060.800	Workers Comp
A9030.800	Soc Sec	\$1,435.00	A9060.801	Medical Exp
A9089.801	Eye Exam	\$1,000.00	A9060.801	Medical Exp
A1989.400	Misc Exp	\$435.00	A9060.801	Medical Exp
A9089.802	Staff Dev	\$1,233.00	A9089.800	In Lieu Of

Sewer 1

SS1-120.402	San Swr Contr	\$1,556.00	SS1-120.404	San Swr Contr
SS1-120.401	San Swr Contr	\$572.00	SS1-120.400	San Swr Contr
SS1-030.800	Soc Sec	\$293.00	SS1-010.800	Retirement

Sewer 2

SS2-120.102	San Swr Pers Svc	\$1,071.00	SS2-120.120	San Swr Pers Svc
SS2-120.102	San Swr Pers Svc	\$2,352.00	SS2-120.200	San Swr Equip
SS2-110.403	Swr Admin Contr	\$4,048.00	SS2-120.200	San Swr Equipment
SS2-110.401	Swr Admin Contr	\$1,072.00	SS28120.200	San Swr Equipment
SS2-130.400	Swr Treatment	\$6,197.00	SS2-120.400	San Swr Contr

Water

SW8340.200	Trs & Dist Equip	\$7,794.00	SW8340.120	Trs & Dist Pers Svc
SW8340.200	Trs & Dist Equip	\$470.00	SW8340.401	Trs & Dist Contr
SW9060.800	Health Ins	\$9,025.00	SW9010.800	Retirement
SW9060.801	Medical Exp	\$5,098.00	SW9010.800	Retirement
SW8340.404	Trs & Dist Contr	\$98,628.00	SW8320.400	Source of Supply

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SW8340.405	Trs & Dist Contr	\$8,838.00	SW8320.400	Source of Supply
SW8340.405	Trs & Dist Contr	\$3,162.00	SW8340.400	Trs & Dist Contr
SW8350.400	Wtr Supply	\$36,732.00	SW8340.400	Trs & Dist Contr
SW8310.401	Wtr Admin Contr	\$570.00	SW8340.400	Trs & Dist Contr

Highway

DA5110.103	Gen Rep Pers Svc	\$7,421.00	DA5110.100	Gen Rep Pers Svc
DA5110.103	Gen Rep Pers Svc	\$2,905.00	DA5110.101	Gen Rep Pers Svc
DA5110.400	Gen Rep Contr	\$1,757.00	DA5110.101	Gen Rep Pers Svc
DA5110.400	Gen Rep Contr	\$564.00	DA5110.102	Gen Rep Pers Svc
DA5110.400	Gen Rep Contr	\$3,267.00	DA5130.400	Machinery Contr
DA5110.400	Gen Rep Contr	\$2,518.00	DA5140.100	Brush & Weeds Pers Svc
DA5110.400	Gen Rep Contr	\$866.00	DA5140.400	Brush & Weeds Contr
DA5142.101	Snow Rem Pers Svc	\$2,175.00	DA9050.800	Unemployment Ins

Second by: Councilwoman Michalak
Ayes: White, Michalak, Zambito, Underhill, Post
APPROVED by unanimous vote (5-0)

RESOLUTION NO. 37:

Deputy Supervisor Underhill offered the following:

**CODE ENFORCEMENT OFFICER AGREEMENT BETWEEN
THE TOWN OF BATAVIA AND THE TOWN OF PEMBROKE**

WHEREAS, the Town of Batavia and the Town of Pembroke entered into a Code Enforcement Officer Agreement in February 2007; and

WHEREAS, the agreement addresses the need for each party to have its Codes enforced during periods when its Enforcement Officers are unavailable due to illness, vacation and other absences.

NOW, THEREFORE, BE IT

RESOLVED, pursuant to Article 5-G of the General Municipal Law, the Batavia Town Board wishes to re-enter into an agreement between the Town of Batavia and the Town of Pembroke for Code Enforcement coverage, a copy of which is annexed hereto and made a part of the minutes; and be it

FURTHER RESOLVED, the Batavia Town Board hereby authorizes the Supervisor to execute the aforementioned agreement.

Second by: Councilman Zambito
Ayes: Underhill, Zambito, White, Michalak, Post
APPROVED by unanimous vote (5-0)

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**CODE ENFORCEMENT
AGREEMENT**

THIS AGREEMENT, made this _____ day of _____, _____ by and between the **Town of Pembroke**, a municipal corporation with offices at 1145 Main Road, Corfu, NY 14036 (“Pembroke”), and the **Town of Batavia**, a municipal corporation with office at 3833 West Main Road, Batavia, NY 14020 (“Batavia”),

WHEREAS, both parties employ Code Enforcement Officers to enforce Zoning Code, Fire and Building Codes and other various codes and regulations, and

WHEREAS, each party has identified a need to have its Codes enforced during periods when its Enforcement Officers are unavailable due to illness, vacation and other absences,

NOW THEREFORE, BE IT RESOLVED, pursuant to Article 5-G of the General Municipal Law, it is agreed as follows:

First: That Pembroke shall appoint the Code Enforcement Officer of the Town of Batavia as its Deputy Code Enforcement Officer.

Second: That Batavia shall appoint the Code Enforcement Officer of the Town of Pembroke as one of its Deputy Code Enforcement Officers.

Third: That each party shall establish an hourly rate at which it shall be reimbursed for such times as its Code Enforcement Officer is performing duties in the other Town and the Town receiving such services shall and hereby does agree to pay for such services at said rate. Each party shall also reimburse the other for any expenses paid by the other, including mileage for vehicle use by the officer while in the other party’s Town, or reimburse the officer directly for the use of his personal vehicle in those instances when he uses it for either party’s purposes with prior authorization.

Fourth: The rate shall include the hourly cost to the Town for the Code Enforcement Officer’s wages, health insurance, retirement fund contribution, and any other fringe benefits, and shall not exceed such hourly costs.

Fifth: Each Town Supervisor shall notify the other Town Supervisor as soon as it becomes known that the services of the Deputy will be necessary, but in no event shall such notice be given less than 72 hours prior to the time when the Deputy is needed. In the event that one of the officers becomes injured, ill or otherwise suddenly incapacitated, the Town supplying the Deputy shall do so as soon as practical, but shall not be required to do so any sooner than 72 hours after notification. It is further understood that each municipality may have or currently has similar agreements with other municipalities and, therefore it is understood that the Deputy may not be available due to services being provided to those other municipalities. In this event the Deputy will be provided on a first come first serve basis.

Sixth: Each Town shall indemnify the other against any negligent act and shall name the other as an additional insured on any and all liability insurance policies. Each town shall be responsible for the acts of the deputy enforcement officer when working in its Town and the other shall not be so responsible.

Seventh: This agreement shall take effect upon the adoption of resolutions by Town Board agreeing hereto and the authorizing of the respective Supervisors to execute this Agreement and shall be in effect January 1, 2018 through December 31, 2019.

Eighth: This agreement may be terminated by either party by giving the other party ninety (90) days notice of intention to terminate and shall become effective on the first day of the month

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following the expiration of the ninety (90) day period.

Ninth: All notices shall be sent to the respective Towns at their addresses as set forth above.

IN WITNESS WHEREOF, the Towns have caused this Agreement to be signed by the Supervisors and the Town Seal attached on the date first set forth above.

TOWN OF PEMBROKE

TOWN OF BATAVIA

John Worth, Supervisor

Gregory H. Post, Supervisor

**STATE OF NEW YORK)
COUNTY OF GENESEE) SS.**

On the _____ day of _____, 201____ before me, the undersigned, a Notary Public in and for said State, personally appeared **John Worth**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

**STATE OF NEW YORK)
COUNTY OF GENESEE) SS.**

On the _____ day of _____, 20__ before me, the undersigned, a Notary Public in and for said State, personally appeared **Gregory H. Post**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

RESOLUTION NO. 38:

Supervisor Post offered the following:

RESOLUTION FOR

- 1. AUTHORIZATION FOR REPRESENTATIVE TO SIGN DOCUMENTS**
- 2. AUTHORIZATION AND APPROPRIATION OF LOCAL MATCH**

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FOR

**TOWN OF BATAVIA
WASTEWATER TREATMENT ASSESSMENT & PLANNING
PLANNING GRANT #75547**

WHEREAS, the Town has proposed to complete a Wastewater Treatment Assessment & Planning Study; and

WHEREAS, the cost of completing the Wastewater Treatment Assessment & Planning Study is estimated at \$ 36,000.00; and

WHEREAS, the Town of Batavia has received an Engineering Planning Grant (EPG) Award commitment in the amount of \$ 30,000 to pay for a portion of the cost of completing the Wastewater Treatment Assessment & Planning Study;

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town's obligations under the Engineering Planning Grant Agreement; and

FURTHER BE IT RESOLVED, that the Town authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Wastewater Treatment Assessment & Planning Study. Under the Engineering Planning Grant Program, this local share match must be at least 20% of the grant award of \$30,000. The maximum local share appropriated subject to any changes agreed to by the Town Supervisor shall not exceed \$6,000.00 (either cash and/or in-kind services) based upon a total estimated maximum project cost of \$36,000.00. The Town Supervisor may increase this local match through the use of in-kind services without further approval from the Town Board.

Second by: Deputy Supervisor Underhill
Ayes: Post, Underhill, Michalak, Zambito, White
APPROVED by unanimous vote (5-0)

RESOLUTION NO. 39:

Councilwoman Michalak offered the following:

**RESOLUTION FOR THE
SEQR DETERMINATION (Type II)
FOR
TOWN OF BATAVIA
WASTEWATER TREATMENT ASSESSMENT & PLANNING
PLANNING GRANT #75547**

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WHEREAS, the Town has proposed to complete a Wastewater Treatment Assessment & Planning Study and;

WHEREAS, 6 NYCRR Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision(c) of that section are not subject to environmental review under the Environmental Conservation Law;

NOW THEREFORE BE IT RESOLVED, that the Town hereby determines that the proposed Wastewater Treatment Assessment & Planning Study / Planning Grant #75547 is a Type II action in accordance with 6 NYCRR Section 617.5(c)(18 &21) which constitutes the “information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action;” and “conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action;” and is therefore not subject to review under 6 NYCRR Part 617.

Second by: Councilman Zambito

Ayes: Michalak, Zambito, White, Underhill, Post

APPROVED by unanimous vote (5-0)

RESOLUTION NO. 40:

Councilman Zambito offered the following:

**PROFESSIONAL SERVICES AGREEMENT
FOR
WASTEWATER TREATMENT
ASSESSMENT & PLANNING GRANT
BETWEEN THE TOWN OF BATAVIA AND CLARK PATTERSON LEE**

WHEREAS, the Town of Batavia received an Engineering Planning Grant (EPG) to pay the cost of completing the Wastewater Treatment Assessment & Planning Study; and

WHEREAS, Clark Patterson Lee has provided a letter proposal for engineering and grant assistance support services (letter attached) for a lump sum of Twenty Four Thousand Seven Hundred Fifty dollars (\$24,750).

NOW, THEREFORE, BE IT RESOLVED, the Batavia Town Board authorizes the Supervisor to retain Clark Patterson Lee for engineering and grant assistance support services in the amount of Twenty Four Thousand Seven Hundred Fifty dollars (\$24,750) to prepare an engineering report and to provide other supplementary information for the Wastewater Treatment Assessment & Planning Study.

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Second by: Councilwoman Michalak
Ayes: Zambito, Michalak, White, Underhill, Post
APPROVED by unanimous vote (5-0)

Abstract No. 13-2017 and 1-2018: Motion Deputy Supervisor Underhill, second Councilman Zambito to authorize the Supervisor to pay the following vouchers:

Abstract No. 13-2017:

General	\$36,259.77
Highway	22,675.14
Sewer No. 1	1,649.85
Sewer No. 2	6,527.80
Water	228,002.85
Southwest	5,500.00
Total	\$300,615.41

Check numbers 20924-20945, 20947-2076

Abstract No. 1-2018

General	\$327,982.26
Highway	6,646.75
Sewer No. 1	1,327.61
Sewer No. 2	1,313.57
Water	5,166.75
Ellicott Trail	33,500.00
Batavia Fire	942,478.00
Total	\$1,318,414.94

Check numbers 20879-20919, 20921-20923, 20977 Online: \$1,312.12

Ayes: Underhill, Zambito, White, Michalak, Post
MOTION CARRIED by unanimous vote (5-0)

DEPARTMENT REPORTS:

The Supervisor reported for the following departments:

Highway busy with snow removal and flooding. They are working closely with the other communities and the fire services.

Water/Wastewater busy reading meters, doing meter updates, repairing water breaks and monitoring the infrastructure.

Building Inspector reported on the following: **read report**

Supervisor's Report:

Status Report on expenditures and revenues is available for the Board's review.

GAM- meeting is tomorrow evening at 7:00 p.m. hosted by the City of Batavia at the Batavia

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City Centre.

COMMUNICATIONS:

The Town Clerk reported on the following:

December Town Clerk monthly report collected a total of \$4,579.38, remitted \$3,734.69 to the Supervisor for the Local Share.

2018 Town/County Taxes- The tax collection is in full force. Approximately 70 tax bills were collected and paid before January 1, 2018.

ADJOURNMENT:

Motion Deputy Supervisor Underhill, second Councilman Zambito to adjourn the Regular Town Board Meeting at 7:26 P.M.

Ayes: Underhill, Zambito, White, Michalak, Post

MOTION CARRIED by unanimous vote (5-0)

Respectfully submitted,

Teressa M. Morasco
Town Clerk