

AGENDA
ORGANIZATIONAL MEETING
JANUARY 6, 2016
7:00 P.M.

A. Calling the Meeting to Order:

1. Pledge to the Flag
2. Roll Call
3. Supervisor's Appointments:
 - Deputy Supervisor**-Daniel Underhill
 - Bookkeeper**-Marcy Crandall
 - Historian**-Berneda Scoins
4. Supervisor's Committee Appointments:
 - Audit:** Deputy Supervisor Underhill, Councilwoman White, Councilwoman Michalak, Councilman Zambito
 - Highway:** Deputy Supervisor Underhill, Supervisor Post, Highway Superintendent Lichtenthal
 - Water/Sewer:** Deputy Supervisor Underhill, Town Engineer Steve Mountain, Supervisor Post
 - Buildings & Grounds:** Councilwoman White, Highway Superintendent Lichtenthal, Supervisor Post, Town Engineer Steve Mountain
 - Parks & Recreation:** Councilman Zambito, Councilwoman Michalak, Town Engineer Steve Mountain, and Assistant Engineer/Highway Superintendent Tom Lichtenthal
 - Video:** Councilwoman Michalak
 - Fire:** Deputy Supervisor Underhill, Supervisor Post
 - Court:** Councilwoman Michalak, Councilman Zambito
 - Housing Initiatives:** Councilwoman Michalak
 - IT/Records Management:** Supervisor Post, Deputy Supervisor Underhill, Town Clerk Morasco
 - Planning Board:** Councilwoman White

B. Town Clerk reads Association of Town Training School and Annual Meeting Information

C. Resolutions:

1. General Organizational Resolution
2. Adoption of Salaries for 2016
3. Resolution Establishing Workday for Elected & Appointed Officials
4. Establishing Rules of Procedure of the Batavia Town Board for 2016
5. Policy Concerning Public Participation at Town Board Meetings
6. Designation of Official Depository
7. Approval of Official Undertaking of Municipal Officials
8. Authorization of Petty Cash
9. Authorization for the Supervisor to Pay Certain Claims Prior to Audit
10. Agreement for the Expenditure of Highway Moneys
11. Applications for Appointments in the Town of Batavia
12. Authorizing Appointment of Attorney for the Town

13. Authorizing Consulting Services Authorizing
14. Appointment of Prosecutor for the Town
15. Video Taping
16. Payroll Schedule for 2016
17. Establish Holiday Schedule for 2016
18. Appointment to the Planning Board
19. Appointment to the Planning Board-Alternate
20. Appointment to the Zoning Board of Appeals
21. Appointment of the Board of Ethics
22. Procurement Policy-Amend
23. Investment Policy-Amend
24. Appointment of Town Engineer

C. Adjournment