

AGENDA
ORGANIZATIONAL MEETING
JANUARY 4, 2017
7:00 P.M.

A. Calling the Meeting to Order:

1. Pledge to the Flag

2. Roll Call

3. Supervisor's Appointments:

Deputy Supervisor-Daniel Underhill

Financial Clerk-Marcy Crandall

Historian-Berneda Scoins

4. Supervisor's Committee Appointments:

Audit: Deputy Supervisor Underhill, Councilwoman White, Councilwoman Michalak, Councilman Zambito

Highway: Deputy Supervisor Underhill, Supervisor Post, Highway Superintendent Lichtenthal

Water/Sewer: Deputy Supervisor Underhill, Town Engineer Steve Mountain, Supervisor Post

Buildings & Grounds: Councilwoman White, Highway Superintendent Lichtenthal, Supervisor Post, Town Engineer Steve Mountain

Parks & Recreation: Councilman Zambito, Councilwoman Michalak, Town Engineer Steve Mountain, and Assistant Engineer/Highway Superintendent Tom Lichtenthal

Video: Councilwoman Michalak

Fire: Deputy Supervisor Underhill, Supervisor Post

Court: Councilwoman Michalak, Councilman Zambito

Housing Initiatives: Councilwoman Michalak

IT/Records Management: Supervisor Post, Deputy Supervisor Underhill, Town Clerk Morasco

Planning Board: Councilwoman White

B. Town Clerk reads Association of Town Training School and Annual Meeting Information

C. Resolutions:

1. General Organizational Resolution

2. Adoption of Salaries for 2017

3. Resolution Establishing Workday for Elected & Appointed Officials

4. Establishing Rules of Procedure of the Batavia Town Board for 2017

5. Policy Concerning Public Participation at Town Board Meetings

6. Designation of Official Depository

7. Approval of Official Undertaking of Municipal Officials

8. Authorization of Petty Cash

9. Authorization for the Supervisor to Pay Certain Claims Prior to Audit

10. Agreement for the Expenditure of Highway Moneys

11. Applications for Appointments in the Town of Batavia

12. Payroll Schedule for 2017

13. Authorizing Consulting Services Authorizing
14. Video Taping
15. Establish Holiday Schedule for 2017
16. Appointment to the Planning Board
17. Appointment to the Zoning Board of Appeals
18. Appointment to the Zoning Board of Appeals- Alternate
19. Appointment of the Board of Ethics
20. Procurement Policy-Amend/Review
21. Investment Policy-Amend/Review
22. Fair Housing Policy-Amend/Review

C. Adjournment